

## **Minutes: March Board Meeting March 14, 2022**

**Call to Order** by Commodore Loren Beach at 7pm

- Agenda is approved

**In attendance:** Board Members and Resident Members: Loren Beach, Carl Corey, Tod Bassham, Gary Brown, Alan Bergen, Ben Thomas, Robert Phillips, Cathy Skach; Mark Holzmann; Karen Jacobson, Pam Corey, Rick Samuels (Quorum established).

**Introduction of Prospective Members and Guests,**

- William Wagner & Tammy Dailey – Not present

**Professional Access applicant:** Jim Palmer – Not present

- Insurance credential sent out separately to Board.
  - Action: Loren to send copy of credentials to Gary Whitney

**Minutes of Previous Meetings**

- Alan moved to accept minutes as posted. Seconded. Passed.

**Treasurer's Report** - Karen Jacobson.

- Financial documents are posted as Attachments 01 – 04.

**Reports of Officers,**

- Commodore
  - Covid Policy: Hold the course with present policy until the April 11 Board Meeting and reassess at that time.
  - Spring Dock Walk will be 9 am, on April 2, including Loren Beach, Matt Richard and Alan Bergen. Good learning experience for newer Directors if they want to join in.
- Vice Commodore – Tod Bassham
  - To date 1413 hours have been reported, about 25% from dredging in 2021. Tod requests feedback on what kind of reporting, and frequency, the Board would like to see on work hours.
  - Tod Basham moved that Zuccattis be allowed to do all 16 work hours in 2<sup>nd</sup> half of year due to their personal circumstances in 1<sup>st</sup> half. Seconded. Passed.
- Secretary – Gary Brown, Communications
  - Floating Structure Owner Verification request came from Multnomah

## County

- Loren filled out and sent to the county. Gary to send copy of original letter to Karen – Done
- Roth Construction bill for finishing the parking lot came for \$3000 – Payment approved.
- Thank you note from Judy Oxborrow regarding card/flowers she received is posted in clubhouse.
- Rear Commodore – Carl Corey
  - Carl provided a short report on last year's Dock Walk.
    - Sent 23 letters for expired boat registration.  
Result: Full compliance within one month.
    - Sent 14 letters for people to clean their boat.  
Result: By Opening Day, every boat had been cleaned.
    - Sent 5 letters went out to members with boats with non-running engine.  
Result: One boat still does not have an operating engine.

## Directors' Reports

- Ben Thomas:
  - Fence bidding on hold until Ben returns in April
- Cathy Skach
  - Cathy moved that we try a hybrid zoom meeting for the Board Meeting on April 11, using Tod's microphone. Seconded. Passed. Note that the present Covid Policy will still be in force for the meeting.
- Bob Phillips
  - Clean Your Boat Day to be announced with the finish of a fun "competition" on May 1. Members fill out a form. Award to be presented.
  - Fleet Captain: Will be something for Opening Day, but still TBD.
- Mark Holzmann – Membership
  - Nothing pending
- Alan Bergen: Nothing to report.

## Reports of Committees

- Matt Richard - Moorage
  - Moorage Chair - Member with slip assignment and no boat has decided to resign from club as of Feb 28. The Boyd's will be assigned this slip.
  - Club Insurance - Renewed June 1. Phil Bennett will review the policy.
  - Property Development Long Range Planning - Preparing a plan for the breakwater. Stay tuned for proposal.
  
- Pam or Ron M - Patio roof raising
  - Going well with enough volunteers pending weather constraints, with goal to be done by Opening Day.
  
- Judy Oxborrow - Yearbook has gone to press
  
- Racing - Darren Knittle
  - Frostbite regatta sponsored by RCYC is this weekend. 12 entries so far with 8 from RCYC.
  
  - Requested a VHF radio and depth sounder for Race skiff. Rick Samuels has a radio he can donate (thanks!). Suggestion that he check with Tom Skach, or Rick, on a depth sounder. As a last resort, could use part of race budget with Board approval.
  
- Richard Sandefur – Electrician.
  - 10 boats had malfunctioning shore power – reason unknown. All are fixed now. RCYC has 5mA protection, out of a conscience decision to be more protective, although it does come with some “nuisance tripping” at this low level. Ground Fault Protection of 30mA is the latest standard. Breakers are \$130 with ETA for 10 in April/May. Richard will bring a proposal for going forward next month.

## Unfinished Business

- Pam Corey - Work Hour Changes/Process/Procedure
  - Pam sent out a document entitled *2021 History of Work Hour Changes and Recommended Procedures* describing how the present policy for work hours came to be, including 3 recommendations for Standard Operating Procedures (SOP). (Work Hour Changes document is posted as Attachment 05)
  - Bob Phillips moved that we approve [said document] as being Board

approved Policy. Seconded. Passed.

- Carl - Moorage Agreement.
  - Document has been through both Board and Membership review and comments/edits incorporated. Next step would be to formulate administrative plan to be proposed at the April Board meeting, with implementation to begin May 1, 2022.  
(Moorage Agreement is posted as Attachment 06)
  - Tod moved that we adopt the Moorage Agreement and implement it. Seconded. Passed.

### **New Business**

- Carl Corey
  - Carl distributed a First Touch document entitled *Four Work Hour Standard Procedures or Guidelines* containing proposed SOPs for the Board to be considered for adoption at our next Board Meeting. (Four Work Hour SOP document is posted as Attachment 07).
  - Raised issue of “RCYC-all” mailing list being used occasionally for inappropriate solicitations. Proposes that we educate the club on proper use of that mail alias and give guidance where these other solicitations may take place (for example, on the new Website forum).
- Stan Cowles and Georgia Fehr requested resignation from RCYC as of Feb 28, 2022. Alan Bergen moved that we accept their resignation. Seconded. Passed.
- Vote on membership for Tony and Beth Phipps, introduced at Feb. Board and Feb. General meeting. Alan Bergen moved that we accept the Phipps application for membership to RCYC. Seconded. Passed.

### **Good of the Order**

**Adjournment** – Alan Bergen moved we adjourn at 9:27pm. Seconded. Passed.